COUNSELOR RECOMMENDATION FORM

Office of Admissions
The Alice Carson Tisdale Honors College
Claflin University
400 Magnolia Street
First Floor, Tingley Memorial Hall
Orangeburg, South Carolina 29115
803.535.5747 honors@claflin.edu

CLAFLIN UNIVERSITY

To The Applicant

After completing all relevant questions below, give this form to your secondary school counselor or another school official who knows you better. Please also give that school official a stamped envelope addressed to the address above.

Legal Name_____

Last/Family (Enter name exactly as it appears on official documents) First/Given Middle (complete) Jr., etc.

☐ Female
☐ Male

Birth Date _____ Social Security #_____

mm/dd/yyy (Optional)

Address_____

Number & Street Apartment# City/Town State/Providence Country Zip/Postal code

Telephone Numbers (Home) (_____)_____ Cellular (_____)_____

School you now attend_____ CEEB/ACT code_____

To the Secondary School Counselor

The student above is applying to Claflin University's ***Alice Carson Tisdale Honors College*** for placement into *The Honors College* and an academic *Honors College Scholarship*. Candid evaluations are very helpful in choosing among highly qualified candidates. Please assist us in this process by completing this form and mailing to the address above in the envelope provided by this student. Please submit your reference promptly. Attach applicant's official transcript, including courses in progress and a transcript legend (if available- Check transcript copies for readability). Use page 2 to complete your evaluation for this student. **Be sure to sign below.**

Counselor's name (Mr. /Mrs. /Ms. /Dr., etc.)_____

Signature_____ Date_____

mm/dd/yyy

Title_____ School_____

School Address_____

Number & Street Apartment# City/Town State/Providence Country Zip/Postal code

Counselor's phone (_____) _____ Counselor's Fax (_____) _____

Counselor's Email_____

Background Information: Counselor Recommendation

Class Rank_____Class size_____covering a period from_____ to _____
mm/yyyy mm/yyyy

The rank is ○weighted ○ unweighted. How many students share this rank? _____

○We do not rank.

Cumulative GPA____on a ____scale, covering a period from _____to _____
mm/yyyy mm/yyyy

This GPA is ○ weighted ○unweighted. The school passing mark is_____

Highest GPA in class _____ Graduation date_____

Are classes taken on a block schedule? ☐ Yes ☐ No

Is the applicant an IB Diploma candidate? ☐ Yes ☐ No

If you offer AP courses, do you limit the number a student can take? ☐ Yes ☐ No

In comparison with other college preparatory students at your school, the applicant's course selection is:

☐ most demanding
☐ very demanding
☐ demanding
☐ average
☐ below

Percentage of graduating class immediately attending:____four-year____two-year institutions

How long have you known this student and in what context? _____

What are the first words that come to mind to describe this student? _____

Ratings Compared to other students in his or her class, how do you rate this student in terms of:

No Basis		Below Average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few I've encountered (top 1%)
☐	Academic Achievement	☐	☐	☐	☐	☐	☐	☐
☐	Extracurricular Accomplishments	☐	☐	☐	☐	☐	☐	☐
☐	Personal qualities and character	☐	☐	☐	☐	☐	☐	☐
☐	Overall	☐	☐	☐	☐	☐	☐	☐

Evaluation Please write whatever you think is important about this student, including a description of academic, extracurricular, and personal characteristics. We welcome a broad-based assessment that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.

1) Has the applicant ever been found responsible for a disciplinary violation at your school from 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant's probation, suspension, removal, dismissal, or expulsion from your institution? ☐ Yes ☐ No
2) To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime? ☐ Yes ☐ No

○ Check here if you would prefer to discuss this applicant over the phone with the Honors College Director.

I recommend this student: ☐ No basis ☐ With Reservation ☐ Fairly Strong ☐ Strongly ☐ Enthusiastically